



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, November 13, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Councilmembers Absent:

Jared Mead, Councilmember

Mayor Pro Tem Holtzclaw made a motion to excuse Councilmember Mead due to vacation. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION

- A. Public comment on items on or not on the agenda.

Wil Nelson, a Mill Creek resident, expressed his dissatisfaction of the proposed complex in the EGUV district.

PRESENTATIONS

- B. Grant Funding Presentation: Historical Preservation Panels

Snohomish County Councilmember Terry Ryan presented the Council with a symbolic check for \$12,500 from the Snohomish County Council to help fund the Historic Preservation Panel Project. Councilmember Ryan thanked Interim City Manager Stowe for being proactive and responsive and announced that a park project grant is in the County's 2019 budget that will be voted on within the next couple weeks.

PUBLIC HEARING

C. 2019-2020 Preliminary and Proposed Biennial Budget and Property Tax Levies

Mayor Pruitt opened the public hearing at 6:08 p.m.

Interim City Manager Bob Stowe explained that the budget document reflects and carries out the City's Guiding Principles and is different than past budgets, representing a robust financial planning tool. City Manager Stowe presented a [slideshow](#) highlighting the budget schedule and public hearing schedule, including those for EMS and property tax levies. City Manager Stowe reviewed the revenue summary, general fund expense summary, expenses by department, and reviewed the 6 year financial forecast with a 1% property tax increase vs. no increase.

Mayor Pruitt opened the public comment portion of the public hearing. There were no comments from the audience.

Council engaged in discussion. Director of Finance & Administration Peggy Lauerman answered questions relating to the General Fund financial forecast scenarios. Council requested additional forecast chart scenarios at the next scheduled study session.

Mayor Pruitt closed the public hearing at 6:30 p.m.

D. Surface Water Utility Rate

Mayor Pruitt opened the public hearing at 6:31 p.m.

Director of Public Works & Development Services Gina Hortillosa summarized the scope of services provided by FCS Group and reviewed the surface water infrastructure assessment and additional debt caused by the Sweetwater Ranch sinkhole. Director Hortillosa explained the service level matrix and detailed the three level of service alternatives for City consideration: baseline, do nothing; large pipe repair; all pipe repair. Director Hortillosa reviewed the proposed service package, outcomes, and funding detail reflective of the City's inflation assumptions.

Council engaged in discussion. John Ghilarducci and Melanie Hobart with FCS Group were present and answered questions from Council.

Mayor Pruitt opened the public comment portion of the meeting.

Wil Nelson, a Mill Creek resident, expressed concern that an increase may hurt families, and hopes a future Council revisits surface water issues before they get out of hand again.

Didrik Voss, a Mill Creek resident, addressed Council in favor of raising rates. Mr. Voss asked Council to share in the MCCA detention pond maintenance responsibilities and would like the City to hire a surface water engineer and ask the County for additional help. Mr. Voss asked Council to create a surface water study group comprised of members representing HOA's and City staff.

Mayor Pruitt closed the public hearing at 7:17 p.m.

OLD BUSINESS

E. Executive Search Firm Selection

Interim City Manager Bob Stowe asked Council to postpone this item to give the newly formed council committee an opportunity to review and evaluate search firm references and make a recommendation. Council agreed.

NEW BUSINESS

F. Successor Interlocal Agreement with the City of Edmonds for the Purpose of Receiving Domestic Violence Coordinator Services

Interim City Manager Bob Stowe briefed Council on the current interlocal agreement (ILA) for domestic violence coordinator (DVC) services and advised Council that the City of Edmonds has notified the City of their intent to terminate the ILA due to increase workload requirements. Termination will only occur once Mill Creek has a suitable arrangement in place. City Manager Stowe advised Council that staff is actively looking for another service provide.

Councilmember Todd made a motion to authorize the City manager to execute the successor Interlocal Agreement between the City of Mill Creek and the City of Edmonds for Domestic Violence Coordinator (DVC) services. Councilmember Steckler seconded the motion. The motion passed unanimously.

RECESS TO BREAK

G. At 7:20 p.m. Council recessed for a five minute break

RECONVENE TO REGULAR SESSION

H. At 7:25 p.m. Council reconvened to regular session

STUDY SESSION

I. Preliminary and Proposed 2019-2020 Biennial Budget

Interim City Manager Bob Stowe facilitated a study session focused on elements of the budget including Capital Funds, Enterprise Funds, Special Revenue, Debt Service Funds, and Proprietary Funds. Director of Public Works & Development Services Gina Hortillosa gave an overview of her department's budget; and City Manager Stowe reviewed the Legislative and Executive department's budgets. Information regarding new positions proposed but not included in the budget was also [presented](#). Director of Finance & Administration Peggy Lauerman reviewed special revenue funds.

J. Mill Creek Sports Park Proposed Rate Increase

Director of Communications & Marketing Joni Kirk briefed Council on the upcoming sports park turf and light replacement project. Director Kirk reviewed proposed hourly rate increases, impact to user groups, and revenue projections. Council engaged in discussion.

At 8:34 p.m. Councilmember Todd made a motion to extend the meeting up to 9:00 p.m. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- K.** Approval of Checks #59273 through #59408 and ACH Wire Transfers in the Amount of \$972,506.95
(Audit Committee: Mayor Pruitt and Councilmember Todd)
- L.** Payroll and Benefit ACH Payments in the Amount of \$279,513.66
(Audit Committee: Mayor Pruitt and Councilmember Todd)

Councilmember Todd made a motion to approve the consent agenda. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

REPORTS

M. Mayor/Council

Councilmember Bond reported that he toured the senior center and would like to discuss the parking situation and possible funding increase at an upcoming meeting. Interim City Manager Bob Stowe will incorporate additional senior center funding into the next budget discussion.

Councilmember Todd reported that SCC will be having a legislative priorities brainstorming session at their next meeting and encouraged Council to attend. Councilmember Todd provided [EASC's](#) and [AWC's](#) legislative priorities to Council.

Councilmember Todd encouraged Council and the community to provide comments regarding the proposed ST3 station locations through their online survey before November 30.

Mayor Pro Tem Holtzclaw thanked staff for their hard work on the Veterans Day events.

Mayor Pro Tem Holtzclaw asked that people read The Farm materials online and give the developer an opportunity to present the proposal before negative comments are made.

N. City Manager

- Council Planning Schedule

O. Staff

- Park & Recreation Board meeting minutes of October 3, 2018

AUDIENCE COMMUNICATION

P. Public comment on items on or not on the agenda

Carmen Fisher, a Mill Creek resident, expressed her interest in the police department budget and would like the City to continue investing in the department. Ms. Fisher

would like Council to consider programming of some kind for Martin Luther King Jr. Day and Black History Month.

RECESS TO EXECUTIVE SESSION

(Confidential session of the Council)

- Q. At 8:52 p.m. the Council recessed to executive session to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g)

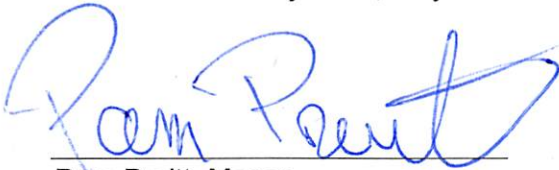
The executive session ended at 8:59 p.m. No action was taken.

RECONVENE TO REGULAR SESSION

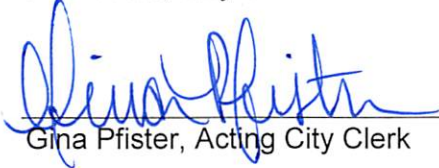
- R. At 9:00 p.m. the meeting reconvened to regular session

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:00 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk